

**Jefferson School District**  
**Official Minutes of a Special Meeting**  
**Of the Board of Trustees**  
**November 20, 2023**

Present: Brian Jackman, President; Pete Carlson, Vice President; Debbie Wingo, Clerk; Jim Bridges, Superintendent  
Todd Wetherell, member; Soyeb Palya, member

In attendance: Celli Coeville, Director of Business Services; Bertha Ramon, Administrative Assistant

**I. OPEN SESSION**

a. Call to Order at 4:03 P.M.

b. Roll Call to Establish Quorum – All members in Attendance

c. Approval of Agenda- The agenda was approved as presented

MSA (Carlson/ Wingo)

Ayes – 5

Nays – 0

Absent –0

Abstain – 0

Carlson, Wingo

Jackman, Wetherell

Palya

**2.1 Public Hearing for the Establishment of By-Trustee Area Voting**

Dr. Bridges introduced the board to Shalice Tilton with the National Demographic Corporation. She shared A PowerPoint presentation with the board explaining the process her company will initiate as the district adopts By-Trustee area voting of our board members.

Public Comment- No Public Comments

**2.2 Approved Board Policy Update-BP-1312.3/ AR-1312.3 Uniform Complaint Procedures.**

MSA (Carlson/ Wingo)

Ayes – 5

Nays – 0

Absent –0

Abstain – 0

Carlson, Wingo

Jackman, Wetherell

Palya

**2.3 Environmental Impact Pacific Gateway Project Update.**

Board President Brian Jackman- Mr. Jackman briefly overviewed the environmental meeting at Jefferson school the previous week. The board members agreed that traffic would significantly affect Jefferson School. Dr. Bridges shared with the board a letter outlining the board's concerns. The board approved the letter, which he will mail to the county.

**ADJOURNMENT – MSA (Wetherell/Carlson) 4:32 PM**

Respectfully submitted,

James W. Bridges  
Secretary to the Board